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*If you require any of the information contained in this booklet in a different format then please let school know.*
How To Contact Us

Paget Primary School
Paget Road
Pype Hayes
Birmingham
B24 0JP

Telephone
Fax

Email enquiry paget bham sch uk
Website www paget bham sch uk
Twitter PagetPrimary

Chair of Governors
Mrs Fiona Etheridge

Head Teacher
Miss Victoria Nussey
Welcome To Paget Pri

Paget Primary is an expanding Primary school with its own Nursery situated in the heart of the Erdington Pype Hayes area of Birmingham. As from September Reception, Year One, Year Two, Year Three and Year Four will have two classes with Years five and Six having one class.

Children are admitted into our Reception class at the beginning of the school year in which they are five and transfer from Paget to various local Secondary schools at the age of eleven.

If you wish to visit us to hear more about life at Paget then please arrange an appointment through the administration team in the main school office or have a look at our website.

We look forward to welcoming your family to Paget Primary School.
Vision And School Aims

Vision Statement
To be the best that we can be

School Aims
• To build a community based upon shared values and respect which recognises the skills and achievements of all
• To nurture individuals to be confident and motivated with high expectations of themselves and others
• To provide a safe, secure, caring and healthy environment for all
• To provide a curriculum which develops thinking and learning skills, promotes internationalism, creativity and curiosity
• To enable all to become autonomous, responsible learners and sensitive global citizens
Dear Parent Carer

On behalf of myself, staff and governors we hope that your child will enjoy the very best of experiences throughout their time at Paget. We also wish you to feel confident in contributing to the development of the school as a partner in your child’s education.

We welcome parents’ involvement in school life and value your comments and suggestions on improving the opportunities we provide.

The information in this booklet is designed to help with the majority of queries that tend to arise and we hope you will keep it for your reference. Nevertheless, should there be any aspect that needs further explanation please do not hesitate to contact the school.

Paget is part of the City of Birmingham Local Authority. Should you wish to contact the Local Authority the address is as follows:

Education Department, Margaret Street
Birmingham B3 3BU
Telephone Number

Yours sincerely
Miss V Nussey
Procedure for Concerns or Complaints

At Paget we wish to deal with any issues, concerns and complaints that you may have as quickly and effectively as we can. If you have any concerns we encourage you in the first instance to go directly to the person who is most appropriate. This will usually be the class teacher. If you are not a parent/carer of a child attending Paget then you should contact the Head Teacher.

Schools are required by law to have a complaints procedure that aims to ensure that concerns are handled in a fair and non-adversarial manner.

The procedure is intended to deal with complaints relating to the actions of staff and the application of school procedures where they affect individual pupils except in matters relating to:

- curriculum
- a particular exclusion
- a particular child protection issue
- a special needs issue
- an admission issue

All of which are dealt with under separate procedures. Details of these procedures are available at school.

Paget encourages any complainant to make every effort to resolve any concerns informally. Please help us to resolve any concerns or complaints you may have by following these steps.

**Step One - Raising your concern**

In most cases the class teacher will be able to resolve your concerns without needing to go any further. You can help the class teacher to resolve your concerns by arranging to meet him/her at a mutually convenient time, discussing your concerns in a positive atmosphere and allowing them any time they need to investigate the matter further. If having raised your concern with the class teacher you are still dissatisfied then you should move onto step two.

**Step Two - Involving the Head Teacher**

The Head Teacher may ask you to put your concerns in writing but will usually be able to deal with your concerns face to face. The Head Teacher will attempt to resolve your concerns using any reasonable means that she feels are appropriate. This may involve meeting with you to discuss the matter further or delegating another senior member of staff to investigate. The Head Teacher should be allowed reasonable time to investigate the concern and gather any information she requires. If you are dissatisfied with the feedback from the Head Teacher then you should move onto step three. In the absence of the Head Teacher either of the Assistant Heads will listen to your concern.
Procedure for Concerns or Complaints

Step Three - Formally Notifying the Governing Body

The Governing Body has responsibility to ensure that any complaints or concerns formally notified to them are addressed. If you have not raised your concern with the Head Teacher, the Chair of Governors may advise you to do so, but otherwise, if you have a complaint and have not already put the details in writing, the Chair will ask you to do so. In cases that require urgent consideration, the Chair may deal with the matter exclusively and without delay but usually a designated panel of three or five governors will be convened to hear your complaint. The designated governors will hear your complaint on an impartial basis via a panel hearing that will be held in private and will aim to resolve the complaint and reconcile any differences between you and the school.

If despite all stages of the procedure having been followed, you remain dissatisfied, you may take your complaint to the Local Authority. There is no onus on the Local Authority to re-open an investigation if they are satisfied that the school has dealt with the complaint appropriately.

Please Note

Any concern or complaint should be brought to the attention of the school at the earliest opportunity. Any matter raised more than three months after the event will only be considered in exceptional circumstances.

Any anonymous complaint will not be dealt with unless there are exceptional circumstances.

Any unreasonable refusal to allow your concern to be addressed informally may result in the school being unwilling to take the issue any further.

These procedures have been written in accordance with Birmingham Local Authority Guidance.

A full copy of the Paget's policy for dealing with complaints is available on request.
8.00 a.m. – Breakfast Club opens
8.45 a.m.– Doors open (pupils may enter school at anytime between 8.45 & 8.55)
8.55 a.m. – Registration
3.15pm - Home time - N, R, Y, Y1 + Y2
3.20 pm. - Home time - Y3 - 6

Lunchtimes:
Nursery         am   pm
Rec              pm   pm
Y and Y         pm   pm
Y, Y           pm   pm

The school bell rings at a.m. and school begins

Teaching and learning time is very precious and we need to start the day promptly at 8.55 a.m. We ask for your co-operation in making sure that your child arrives for school on time each day.

All children should also be collected promptly by a responsible adult. If for any reason you are held up and will be late picking up your child then please make the school office aware of this so that appropriate arrangements can be made.

Breakfast Club
Breakfast Club takes place from 8.00 to 8.55 each morning in the school dining hall. The cost is £1.00 per day and the children receive cereal, toast and juice. Places in breakfast club need to be booked in advance. Booking forms are available in the school office.

After School Club
Little Folks After School Clubs operate on the premises at Paget from 3.30 pm to 6 pm. Further details, costs and booking forms are available from the school office. They can be contacted on 0121 327 3815.

Unless your child is attending an after school club we cannot accept responsibility for your child after school hours unless this has been previously arranged and then this should be in emergency situations only.

If children remain uncollected at 4.15 pm and there has been no contact with parent carer then a safeguarding referral to Children’s Social Care will be made.
Leadership Group
Head Teacher: Miss V Nussey
Assistant Heads: Miss C Thomas
Mrs A Bull

Teaching Staff
Miss J Lewis Zdybel
Miss E Stacey
Mrs H Sandford
Mrs S Crosbie
Mrs K Sinclair Davies
Miss M Anderton
Mrs D Wheldon
Miss L Roberts
Miss C Twells
Mr N Douglas
Mrs C Ewbank
Miss K Tingle
Miss H Robinson
Miss C Gillett
Miss V Wojciechowski
Mrs K Yarnold

Learning Support Staff
Mrs L Evans Miss N Willner
Mrs S Murdock Miss N Steer
Mrs V Phipps Miss C Forbes
Mrs I Nielsen Mrs R Brain
Miss S Williams
Mrs K Lovell
Mrs D Taylor
Mrs J Danny
Mrs J Hewitt
Mrs K Bradley
Mr C Corbett
Mrs M Nasim
Miss J Cerrone
Miss A Bilal

Administration Staff
Mrs M Brown
Mrs A Warnock
Mrs S Covington Wallace

Lunchtime Supervisors
Mrs E Strawford Mrs D Taylor
Mrs M Tu Miss E Wilson
Mrs C Moore
Miss S Parchment
Mrs K Yates
Mrs M Jackson
Mrs A Stacey
Mrs S Harper
Mrs M Cibrowska
Mrs S Khanom

Other
Mr L O'Neill BSS
Mr P Merriman Family Support Worker
Mr O Chaudhrey ICT Network Manager
Mrs L Bains Project Manager
Place Be
Paget Curriculum Guarantee

Paget has developed its own curriculum guarantee that reflects the needs of our pupils and their locality while at the same time ensuring we comply with statutory requirements such as the Early Years Framework and the National Curriculum. A copy of this guarantee will be given to parents at their induction meeting.

Values Based Education

Paget is a Values based Education school. We explicitly teach our children these values through assemblies and lessons and refer to them in all we do. We currently focus on teaching values over a year cycle.

The values are:

<table>
<thead>
<tr>
<th>Month</th>
<th>Year 1</th>
<th>Year 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>Peace</td>
<td>Courage</td>
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<tr>
<td>October</td>
<td>Respect</td>
<td>Tolerance</td>
</tr>
<tr>
<td>November</td>
<td>Confidence</td>
<td>Self-Belief</td>
</tr>
<tr>
<td>December</td>
<td>Thoughtfulness</td>
<td>Appreciation</td>
</tr>
<tr>
<td>January</td>
<td>Perseverance</td>
<td>Resilience</td>
</tr>
<tr>
<td>February</td>
<td>Being Friendly</td>
<td>Love</td>
</tr>
<tr>
<td>March</td>
<td>Patience</td>
<td>Self-Discipline</td>
</tr>
<tr>
<td>April</td>
<td>Independence</td>
<td>Responsibility</td>
</tr>
<tr>
<td>May</td>
<td>Cooperation</td>
<td>Unity</td>
</tr>
<tr>
<td>June</td>
<td>Honesty</td>
<td>Trust</td>
</tr>
<tr>
<td>July</td>
<td>Ambition</td>
<td>Hope</td>
</tr>
</tbody>
</table>
Admissions

Paget Primary follows the Local Authority guidelines on admissions. Children are currently admitted into the Nursery at the beginning of the academic year in which they become four. Children are admitted into Reception at the beginning of the academic year in which they become five.

Admissions into Reception for a September start are handled by Birmingham City Council’s admission team.

Contact telephone number

All other in year admissions are handled by the school. School admissions forms for Years 1 to 6 are available from the school office.

In the unlikely event of admission being refused by the school, there is an independent appeals procedure operated by the Local Authority.
Attendance And Punctuality

It is in the best interest of all children that they attend school every day. Non-attendance impacts on children's development both academically and socially. In order to prevent possible truancy and to comply with statutory requirements, we request that parents/carers contact school if their child is absent and inform us of the reasons. School will investigate unexplained absences. In the case of a likely long-term absence, it would be appreciated if you would contact the school to avoid a possible visit from the Family Support Worker. Please note that all unexplained absences will be deemed as unauthorised by the school. Certain absences, even with an explanation from parents, may also be deemed unauthorised for example, taking your child to buy shoes during school time.

Children whose attendance falls below will be closely monitored by the school. Persistent Absenteeism will result in a referral to the School Family Support Worker. In extreme cases, we will look for parents to be prosecuted.

Children whose attendance is good or excellent will be rewarded in school.

We ask that your child should neither arrive too early nor too late for school. Five minutes before the start of the session is about right. If your child is going to be late due to an appointment, please inform school beforehand, especially if your child has school dinners. This will ensure that a dinner will be ordered for your child.

Holidays in term time will not be authorised by the school unless there are truly exceptional circumstances.
School Dress

Clothing
At Paget we expect children to be dressed in safe, sensible clothing suitable for a day's learning at school. There is a school uniform which we ask children to wear. We believe that school uniform is important as it looks smart, wears well, contributes to a sense of belonging, gives a common purpose and fosters a feeling of pride. We hope you will support the school and encourage your child to wear their uniform with pride.

School uniform is as follows:
- Blue sweatshirt or cardigan
- Blue or white shirt or polo shirt
- Grey or black trousers, shorts, skirts or dress
- Blue or white dresses may also be worn in the summer

Uniform with the school logo on can be purchased from the school office or online at:
Mapac: www.mapac.com and Tesco: tesco.com/ues

Shoes
In the interest of each child's health and safety, shoes should be rubber soled with low wide heels. Sling backs, open toed sandals, high pointed heels, platforms, etc. pose health and safety risks and should not be worn by children in school.

Jewellery
Again, in the interests of each child's health and safety, only the wearing of one pair of stud earrings is permitted. Rings, bracelets, etc. should not be worn both for safety and security purposes. Loss of such articles causes upset and disruption. Paget will not be responsible for the loss of any such items.

All jewellery must be removed for P.E. This is again in the interest of each child's health and safety. In the event of newly pierced ears, please inform the class teacher.
School Dress

Physical Education, Games and Swimming
For health and safety reasons it is important that children are appropriately dressed for any physical activity.

For P.E. and Games children should wear:
- Shorts
- T-shirt
- Pump trainers

For swimming children should wear:
- A one piece costume for girls
- Above the knee trunks for boys
- A towel should also be provided

Children with long hair should either wear a swimming cap or have their hair securely tied up.
P.E. and swimming kits should be kept in a bag and clearly marked with the child's name.

We ask that all clothing children wear in school is marked with the child's name. In the event that any item of clothing gets misplaced it can be quickly and easily returned to the rightful owner.
Parents are reminded that the school and the Local Authority cannot accept responsibility for loss or damage to personal property. We therefore request that children do not bring toys, games, mobile phones or other valuable items into school.
School Meals and Refreshments

School Dinners
At Paget school meals are available for all children who wish to have them. Children have the choice of school dinners or bringing their own sandwiches but may only change from one option to another if the school office is given two weeks notice.
Children who bring sandwiches should bring a healthy lunch. We also ask that they do not bring fizzy drinks and for safety reasons please do not send your child with drinks in glass bottles and cans or hot soup.
Payment for meals should be made on a weekly basis. Monies should be paid to the school office at the start of the week.
If your child is entitled to free school meals please contact the school office for the relevant forms and details.

Mid morning refreshments
Free fruit is provided to all children.
Toast and juice is available to children in Years 1-6 at playtime at a cost of 30 pence per day. At Paget we fully support the Healthy Schools agenda and do not allow children to bring chocolate, crisps, sweets or fizzy drinks for a midmorning snack. Fresh water is available for children throughout the day from water machines around school. Children are encouraged to bring in their own named water bottle. In addition to this bottled water, can be bought from the school office.
Chewing gum and sweets are not to be brought into school for daily consumption.
Paget Primary School operates a fully inclusive curriculum and environment. Due to the ongoing tracking and assessments of our pupils, there are occasions when children are identified as having Special Educational Needs for their learning or behaviour. It is estimated that one in five children across the country need some form of extra help throughout their educational journey. Should this be the case for your child, you will be fully consulted and involved from the earliest stage.

Paget has a named Special Needs Co-ordinator (SENCO) and a named Governor who have special responsibility for this area within school.

Children who have a recognised special educational need will follow an agreed plan to help. Parents are asked to be fully involved with this process in supporting your child’s learning and progress and will be invited to reviews throughout the year. In addition and where necessary, specialist support services are also used to support your child. These may include Pupil and School Support Services, Behaviour Support Service, Educational Psychologist and other specialist agencies.

The school’s full SEN policy is available for parents on request.
Special Educational Needs

Special Educational Needs and Disability Act SENDA

Paget School strives to be an accessible school by removing barriers to success and providing equal access to all the wider aspects of school life. The steps we take in order to be accessible are recorded in the form of policies and action plans which form part of the overall school strategic plan. These are available in different formats on request.

At Paget we make all reasonable adjustments to ensure that all pupils including those with disabilities are not disadvantaged in terms of education and are fully included in all aspects of school life, e.g., activities and school trips, break times, lunchtimes, curriculum, lesson participation, grouping, extra-curricular.

The reasonable adjustments made at Paget School include:

- **Policies and policy statements**: All curriculum policies contain a section on SEN and equal opportunities. There is also a SEN policy, an Inclusion policy, a More Able and Talented policy (formerly Gifted and Talented), an Administration of Medicines policy, and a policy for dealing with common conditions such as asthma, epilepsy, and diabetes.

- **Administration of medicines**: There are trained staff who will administer prescribed medication for the pupil when necessary and children are trained and encouraged to self medicate where appropriate.

- **Test Arrangements**: The appropriate test arrangements are made in line with annual guidelines. Where exemptions are required, the school will notify the appropriate bodies.

- **Educational Visits**: All necessary arrangements are made so that all children are able to participate in educational visits. School outings are carefully selected, and risk assessments related to educational visits take into account any additional risk to children with disabilities.

- **Staff Training**: Staff training has included SEN updates, Autism Awareness, Anaphylactic Shock, and the use of the Epi pen. Asthma and epilepsy, Accessibility Planning, Child Protection, Risk Assessments. In order to ensure that we are up to date with current legislation, we have a continuing commitment to training.
**Special Educational Needs**

**Stakeholder Involvement and Training**  As we have a high intake of pupils with Autistic spectrum disorder, we utilize our lead practitioner to run monthly parents meetings with a particular theme. We also signpost our families to local support groups for further advice.

**Resources**  We have invested considerable money into SEN. We maintain a commitment in using allocated SEN funding to benefit individual pupil needs.

**Information to be given in different formats**  Throughout school, signs are presented in written, symbolic, and photographic forms. Widget software allows staff to present information in different formats.

**Action Planning**  An SEN audit and an accessibility audit are completed on a triennial basis and reviewed annually. The results of these then inform the action plan. The action plan includes the three statutory duties as identified by the Disability Rights Commission and is sent to the Local Authority in line with new guidelines. The statutory elements are: a) increase the extent to which disabled pupils can participate in the school curriculum; b) improve the physical environment of school to increase the extent which disabled children can take advantage of education and associated services; c) improve written information for disabled pupils which is provided to pupils who are not disabled.

Staff are always willing to meet with parents and discuss individual needs. Where appropriate, the Special Needs Co-ordinator (SENCo), Inclusion Manager or Behaviour Co-ordinator (BeCo) is consulted and external support agencies referred to. We welcome the views, advice, and support from parents to make Paget School even more accessible.

**Complaints and Appeals**

Parents can make a complaint to the Governing Body if they believe the needs of their child are not being catered for. If this does not resolve the issue, parents can appeal to the Special Educational Needs and Disability Tribunal (SENDIST) if they are not satisfied with the provision school makes or if they do not agree with a Local Authority decision on the nature of needs and how they can be met.
Pupil Behaviour

At Paget we believe that all school users have the right to work and play in a safe, secure and happy environment. We are a Values Based school and so we expect everyone to be polite, sensible, responsible and sensitive to the needs of others, recognising that good behaviour and discipline is based on mutual respect.

Positive approaches such as praise and reward have a high priority throughout the school. House points and certificates are used to recognise achievement, effort and good behaviour. Paget’s expectation for behaviour is prominently displayed throughout school.

Should the need for sanctions arise they will be fairly and consistently applied and will distinguish between minor and serious rule breaking. Withdrawal of privileges will vary according to the age of the child and the nature of the rule breaking. These will most likely include loss of part or all playtimes, golden time or moving their name peg on the class behaviour chart.

Pupils, parents and staff should be particularly alert to instances of bullying or racism and report any such incidents. Such incidents will be recorded and will be reported to the school governing body if consistent. Where necessary, the exclusion policy of the Local Authority will be enforced.

If staff become aware of or have need to become involved in situations where a child may be at risk of hurting themselves or others or if the behaviour of a child seriously disrupts good order in the school or causes damage to property, staff may need to take steps to intervene physically. In such circumstances, staff will follow the school’s policy for dealing with such situations. Any parent/carer wishing to view this policy may do so on request.

A full behaviour policy is also available on request.
Home School Agreement

This agreement covers existing Paget practice and guidelines. This statement is intended to make a more formal agreement with the aim of promoting higher standards and better relations between home and school.

We are determined to create an inclusive culture of learning where all children will be challenged in their thinking, achieve to the best of their abilities and strive to become lifelong learners. This work is supported and underpinned through the teaching and learning of twenty-two Values.

This policy sets out clearly what is expected from each party in the partnership of parents, pupils and staff.

Paget Primary School Will:

- provide a broad and balanced curriculum with a variety of learning experiences inside and outside the classroom
- care for your child's safety and happiness ensuring that they achieve their full potential as a valued member of the school community
- achieve high standards of work and behaviour by building good relationships and developing a sense of responsibility
- inform parents about any concerns or problems that affect their child's work or behaviour
- contact parents to ask for cooperation if there is a problem with attendance or punctuality
- provide parental consultation evenings and send home a yearly written report in July
- set, mark and monitor homework in accordance with school policy

Signed Miss V Nussey (Head Teacher)
Home School Agreement

This part of the agreement will be signed by parents when they register their child/ren and a copy kept on file.

As a Parent/Carer I Will:

- see that my child attends school regularly, punctually and properly equipped
- inform the school of any concerns or problems that might affect my child's progress or behaviour
- support the school's policies and guidelines for behaviour
- attend parent's evenings and discussions about my child's progress
- inform the school of any absences in writing
- avoid arranging family holidays in term time wherever possible

As a Pupil I Will:

- take good care of the school and keep it tidy
- take good care of the books and equipment I use in lessons
- wear the correct school uniform
- respect other people and their property
- be helpful and caring towards others
- do my best at all times in school with my behaviour and work
- follow the school Code of Conduct
Parents and Carers at Paget

Parents and carers are always welcome at Paget as we aim to develop a mutually beneficial partnership. Parents and carers help with a range of activities and events in school and they are valued members of the school community.

Throughout the year, formal and informal invitations are given so parents can talk to teachers about their children. We hold three parents evenings each year and publish an end of year report informing you of your child’s progress. In addition, the Head Teacher and Assistant Head are available for consultation should the need arise.

If parents have a concern, we ask that they see class teachers at the end of the school day rather than in the mornings in order to aid a prompt start to the day. If the matter is urgent, please contact the school in advance to ensure relevant staff are made available. Alternatively, the Head Teacher or Assistant Head will deal with your concern. If you would like to see the Head or Assistant Head, then please book an appointment through the school office.

The most important way you can help your child is by showing interest and encouragement in their school work. On occasion, we may also ask you to help with homework.

Throughout the year, there are numerous opportunities for you to attend assemblies, productions, workshops or special events to work alongside your child.
Accidents And Illness

Accidents/Illness at school
Minor accidents or illness will be dealt with in school by qualified first aid staff. If further medical treatment is required or if a child is too ill to remain in school then parents/carers will be contacted. It is essential that we have up to date contact numbers so we are able to contact you in the event of your child needing to come home before the end of the school day.

In serious cases of injury or illness the emergency services will be called, parents contacted and if necessary your child will be accompanied to hospital by a member of staff.

It is very important that school is informed of any medical problems your child has. This includes illnesses or allergies that may manifest themselves during the school day.

Medicines
If your child needs to take prescribed medication throughout the school day please take the medication to the school office. You will then be required to fill out relevant paperwork to enable school staff to administer the medication. Please note only prescribed medication may be administered in school. It must also be correctly labelled with the child’s name and be in date.

Children with Asthma
If your child suffers with asthma they should have their inhaler in school at all times and it should be clearly labelled with their name. Children should be self-reliant in the administration of inhalers in school. Again please ensure the school is made aware if your child suffers from asthma.
Educational Visits And After School Clubs

Educational Visits

We aim to provide a broad, deep, enriched and relevant curriculum for all pupils at Paget. One way of realising this is taking our pupils on school trips. These visits give each child valuable first-hand experience which can bring a class topic to life. Educational visits stimulate pupils' interests and help them develop their understanding.

We do ask for parental contributions to help fund some of our educational visits. Without these contributions, we would not be able to run the amount and range of visits that we do. We are aware that parent contributions for some visits can be large, but we feel that the experiences far outweigh the cost. In the light of this, we are constantly reviewing our policy for educational visits. Currently, school budget funds transport costs for all our educational visits.

Recent visits have included Cadbury World, Thinktank, Hatton Country World, Warner Brothers' Studios, The Hippodrome Theatre and Sea Life. We also run residential visits for Years 2 and 6.

Out of Hours Clubs

At Paget, we offer a range of after-school and lunchtime activities, which may vary at different times of the year. Throughout the year, clubs included football, dance, art, gardening, choir, story adventures, and gymnastics.
Collective Worship and Assemblies

Collective worship at Paget Primary School is in line with the Local Authority requirements. It contributes to the educational aims of the school and offers children the opportunity for growth in a spiritual, moral, cultural and emotional sense as appropriate to the age of the children.

Collective worship at Paget is Multi-faith and non-denominational and reflects the values we teach. No one is ever asked to worship a different religion from his or her own. We recognise and take into account the family backgrounds of our children and consequently the stories told in collective worship and assemblies reflect a wide range of traditions that are appropriate to the real life needs of our children.

Visitors

On occasions we have visitors from different faiths to lead an assembly involving an act of worship.

Prayer

The acts of worship and assembly at Paget involve a prayer or thought for the day which provides children with a time for reflection. Children are asked to listen to the words of the prayer and if the children wish to join in at the end they do so by saying ‘Amen’. As there are many different prayer positions, children are not asked to hold their hands in prayer but those who wish to may.

Parental Consent

Parents have the right to withdraw their children from all or part of Collective Worship.

As we operate a multi-faith assembly it is extremely rare that parents withdraw their child.

Achieving Success

In addition to collective worship we hold a weekly assembly to celebrate achievement and success. Staff and children join together to recognise good behaviour, hard work and any achievements made out of school in our ‘Shining Stars’ assemblies.
General Information

Forms of Consent
For any educational visit you will be asked to fill in a consent form for your child and return it to school. Without this consent your child cannot take part in the visit. From time to time you may be asked to fill in a blanket consent form for a series of local walks or for swimming. In this event dates of the local walk will be sent to you prior to the walk taking place.

Day to Day events
Parents are usually informed of all school matters through letter. We also use group call to send text messages to parents. Letters that come home on yellow paper indicate that school requires a response; this is usually a reply slip that needs returning.

The school newsletter is published monthly and is also available on the school website.

Media/Photograph Permission
Under the Data Protection Act strict rules govern the filming, photographing or recording of children. From time to time, in order to publicise the good work at Paget we may wish to release pictures or invite reporters to interview, film or photograph pupils. In this event you will be asked for permission for this to happen.

No Smoking Policy
Paget follows the recommendation of the Birmingham City Council's No Smoking policy on school premises. Parents, staff and visitors are expected to support this policy.

No Dogs
For the children's health and safety we ask that dogs are not brought into the school playground.

Twitter
You can keep up to date with all that's going on at Paget by following us on Twitter PagetPrimary.
We Are Proud of Our Awards

International School Award
Paget was the first primary school in Birmingham to be awarded the International School Award. We were awarded this for our continuing work in school looking at ourselves as a country, as part of Europe and the wider world. We have lots of international activities happening in school throughout the year where the children, staff and parents find out about different countries, try out the food and listen to the music, among other things, from the countries we are learning about.

Active Mark Award
In recognition of excellence in the delivery of physical activity, Paget has received this award from the DfE.

Quality Mark
This award acknowledges our commitment to the teaching and raising standards of our children’s Basic Skills in Literacy and Numeracy. We feel that these Basic Skills are the foundation for the wide variety of learning opportunities that the children experience at Paget.

Be Healthy Schools’ Award
In recognition towards promoting healthy lifestyles across all the work we do as a school.

Leading Parent Partnership Award
Recognises the work we do with parents to engage in children’s learning.
The Governing Body

The composition of our governing body is four Staff Governors (including the Head Teacher), four Parent Governors, two Local Authority Governors and two Community Governors.

The Governing body is legally responsible for the general oversight of the conduct and curriculum of the school that is for managing policy.

Each Governor, other than the Head Teacher, holds office for a term of four years.

The chair of Governors for Paget is Mrs Fiona Etheridge.

A full list of the governing body and its committees is available upon request.