

Remote education provision: information for parents at Paget Primary School

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the initial few days of the school going into a national or school wide lockdown, the teachers will contact parents and carers to direct them to our website. On the website, the children will find their year group's home learning pack (HLP). This will be used for the first week whilst teachers ensure that all children have emails and password in place, guides to using Microsoft Teams is shared and learning is planned and organised for a blended learning timetable. The HLP has a variety of reading, writing, spelling, maths and topic activities. Teachers will contact pupils via Microsoft Teams, set up initial live sessions and explain how Teams will be used to set assignments, conduct live sessions, send and receive feedback and to enable children to interact within their lessons.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, where trips or visitors may be used in school to begin or develop a topic, a mixture of online and teacher created resources will be shared with the children.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours a day on average across the cohort
Key Stage 2	4 hours a day on average across the cohort

Accessing remote education

How will my child access any online remote education you are providing?

Children will access their learning via Microsoft Teams. Each child has been given an email address and a password. The learning will be managed by the year group teachers. Teams can be accessed using via the internet, using a laptop, iPad, smart phone, X Box or Playstation.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Paget Primary School will loan a laptop to a family where there is no technology available (where supply allows). Parents and carers need to request support by emailing their child's class teacher or via the Pastoral Managers. Requests will be considered by the Deputy Headteacher according to need and availability of the equipment. Where a request is successful, the parent or carer must sign the loan agreement from school before taking the loan of the laptop.
- Where internet connection is an issue, the school may be able to support a request for unlimited data or a router. Requests for internet support should be made by emailing the class teacher or via the Pastoral Managers, and managed by the Deputy Headteacher. The applications are made through the Department for Education and will require some parent or carer information.
- We understand that there may be some families where online learning is not possible. Those children may be able to access a place in school. Where this is not possible, paper copies of the learning will be sent to the child. Needs will be assessed by the Pastoral Managers and Headteacher.
- Where pupils are unable to submit their work online, pupils may send their work through the post or deliver it to school at an agreed time.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Work will be available for children to complete for each subject.
- All work will be uploaded to Microsoft Teams. All activities need to be uploaded to the classwork area of a child's class.
- The work will be organised into daily folders by the teachers. Folders will correspond to the day and date. E.g. Monday 11.1.21.
- The work will be organised into daily folders by the teachers. printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Work will be provided for all children in the class.
- 4 independent activities are to be provided to children each day. These will be 1 piece of Maths work; 1 piece of English work, 1 piece of Phonics/Spelling and 1 piece of topic work.
- Live lessons will be streamed daily. This will be identified on the weekly timetable that the teachers will send to you.
- Recorded teaching (e.g. video/audio recordings made by teachers)
- Textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, such as BBC Bitesize, including video clips or sequences
- Long-term project work and/or internet research activities
- At different times, teachers will ask the children to complete quizzes, online or on paper. It is expected that you complete and submit these as directed by your teacher. From these, your teacher will be able to evaluate how well you have understood the work and if they need to change anything for you moving forwards.
- Teachers may record video lessons which will be shared with you.
- We recommend that you regularly read a book independently or with someone else at home. Reading helps to expand your vocabulary and broaden your mind.
- We will share any other opportunities we think would be worthwhile e.g. Forest Schools, KEESP challenges, PE activities on Twitter and the school website.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Let school know if there are any barriers to accessing remote learning.
- Ensure children are online to take part in live sessions and are given the opportunity to complete independent work linked to live sessions. Timetables will be provided to ensure pupils are aware when they need to take part in these sessions.
- Make the school aware if their child is sick or otherwise cannot complete work
- Seek help if they need it, from teachers or teaching assistants. This is to be done via group messages on the class stream in Microsoft Teams or via private messaging in Microsoft Teams and via your class teacher's school email.
- Behave in an appropriate manner during live lessons and when communicating via Microsoft Teams and email.
- Seek help from the school if they need it. School staff will direct parents to the necessary support of member of staff to offer such support.
- Be respectful during any correspondence with staff
- If you or your child is finding work difficult then please email the class teacher to let your teacher know.
- If you do not have access to email then let school know asap via telephone on 0121 464 3902 (self-isolation or bubble closure) or 07493838732 (local/national lockdown)
- If you have lost or are having difficulty with logins then please contact your child's class teacher and we can fix this for you. Please also contact us if you have any issues with accessing technology at home. We may be able to support you with this.
- Only use the class teacher's email linked to home learning. Use the usual routes for all other enquiries.
- Don't forget to share activities and successes on Twitter @PagetPrimary

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Registers will be taken in each live lesson on Teams to identify who is taking part.
- We will also note who is completing assignments within Teams and getting involved through the chat function within Teams.
- Where children do not engage with online learning, and they do not have a vulnerable child or critical worker place at school, a member of school staff will contact the parents or carer to establish if there are any issues or concerns regarding the work set, technology or of a personal nature.
- The Safeguarding procedures will be followed for in school and online learning.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- The children will be asked to interact within lessons through the chat function and through videos. These will be managed by the class teacher and TA.
- Children will be asked to complete assignments. Their teachers will inform the child if the assignment is expected to be submitted to the teacher. This can be completed through Teams (preferred route) or via email. Photographs of work, word documents or online activities may be submitted.
- Class teachers will feedback to children through live answer sessions where children mark their work, individual comments about the work submitted through assignments. Teachers may also message children about individual learning needs and development points through Teams and email.
- Children's online learning journey is recorded through saving work to digital folders for each child.
- If parents and carers have any concerns about their child's learning and progress, they should email the class teacher.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Learning activities will be set to meet the needs of the pupils, taking into account those children with SEND and EAL needs.
- To ensure that all children have their learning needs met, the curriculum will be taught through a range of strategies and activities.
- The younger children will be supported through interactive sessions, recorded activities, such as phonics sessions, and set assignments such as reading stories, singing and creating crafts.
- Class teachers are aware that some children will find online learning more challenging than others. Where issues arise, parents and carers will be given additional support from the class teacher and SENCo to enable the learning to take place in the most appropriate way for the child.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In this section, please set out briefly the main differences between the approaches you have described in the rest of this template and those you will take to ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day, in a number of different subjects, including providing feedback.

- If your child is not in school as they are self-isolating and there is no national or school based lockdown, they will have access to a home learning pack.
- If your child is self-isolating during a national or school based lockdown, they will have access to remote learning via Teams.
- If the family are unable to support with technology, the school will loan a laptop (where supply allows). This also applies to those children who have been attending school as a vulnerable child or a child of a critical worker.
- The children will be taught a planned and well-sequenced curriculum with meaningful and ambitious work each day, in a number of different subjects, through a range of activities, including providing feedback.